



Cygnet Community Children's Center Booking Form

Vacation Care **September 29th to October 10th 2025**

Dear Families,

Welcome to our Vacation Care Program for September/October 2025. Please complete **Part C** and return by **15th September 2025**; retaining Parts A & B for your own information.

We look forward to you joining us 😊

Monday 29/09	Tuesday 30/09	Wednesday 1/10	Thursday 2/10	Friday 3/10
<p>Fabulous France! French Culture Day</p> <p>Immerse yourself in this inspiring celebration of French culture! Try delicious French cuisine, learn about the magic of Paris and release your inner artist with Eiffel Tower craft. Join us for all things French. Berets and baguettes optional.</p>	<p>Hello Spring!</p> <p>We're celebrating springtime! Join our wonderful gardener Allison and get your hands dirty constructing a landscaping project for Spring, then chill out with spring-inspired craft projects. Wear clothes that can get messy and bring spares.</p>	<p>The Circus Studio Incursion</p> <p>Experience the world of aerial, juggling, balance, and acrobatics with The Circus Studio. This class offers a fun and thrilling chance to explore circus arts!</p> <p>+ Part 1 of Margie Kirk's Native Animals Mural Making workshop. Wear clothes that can get messy.</p>	<p>Magic Day</p> <p>Join your enchanting friends for a spellbinding day of magic and mischief. Come dressed up as your favourite magical creature, wizard or witch. Make a one-of-a-kind wand, create spells and mix potions. Start practicing your witchiest cackle!</p>	<p>Science Day!</p> <p>Release your inner scientist as we explore the exciting world of chemistry! Model and create volcanic eruptions! Get experimental in the chemistry laboratory and create some cool chemical reactions! Wear clothes that can get messy and bring spares.</p>
Monday 6/10	Tuesday 7/10	Wednesday 8/10	Thursday 9/10	Friday 10/10
<p>Make Your Own Candles and Soap</p> <p>Spend the day mixing science, magic, creativity and mess - and end up smelling better than you've ever smelt before! Join us for this hands-on workshop and discover how to mix, melt and pour your very own candles, and mould shower steamers with an expert soap maker!</p>	<p>Randall's Beach Excursion</p> <p>Join us for an adventure to Randall's Beach! We've have a picnic lunch, sandcastle building, and a super cool biodiversity scavenger hunt planned for you! Don't miss out on this amazing opportunity to explore and have some fun in the sun with us! Wear clothes that can get messy and bring spares.</p>	<p>Cardboard Village</p> <p>Get creative with cardboard as we build and paint a village. Let loose your inner architect, designer and dreamer, and work together to create buildings, homes, creatures, vehicles... whatever you can think of!</p> <p>+ Part 2 of Margie Kirk's Native Animals Mural Making workshop. Wear clothes that can get messy.</p>	<p>Raptor Refuge Excursion</p> <p>Raptor Refuge is committed to securing the future of Tasmania's raptors. Join us for a wonderful educational tour around the refuge to meet the raptors!</p>	<p>Movie Day!</p> <p>Celebrate the end of the school holidays as we kick back and relax with a movie and tasty snacks.</p> <p>We'll be watching Abominable (G rated). Pack a blanket if you want to get snug.</p>



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Part B

Vacation Care Fees & Costs Per Child

Membership Fee

\$3.00 (not covered by Childcare Subsidy)

Casual Booking

Old School House	Full Day	\$123.00	Part Day (9am-4pm)	\$81.50
Bunyip Room	Full Day	\$133.00	Short Day (9am-3pm)	\$83.50

Bus fee for excursions

\$15 per for bus fees. While the Casual Booking Fee covers all other costs, a Bus Fee will be applied to bookings for excursions requiring bus hire. It will not apply to walking excursions or incursions.

Attending Vacation Care - Required Child Enrolment Details

In **addition** to this Booking Form, a CCCC Enrolment Form **must** be completed in full and maintained as current for each child attending the CCCC Vacation Care Program.

What To Bring

Food & Drinks

Adequate healthy food for at least one main meal and 2-3 substantial snacks – vacation care is hungry work! As our aim is for children to have everyday foods during the program not sometimes foods, we ask that you please:

- o **do not send** packet chips, chocolate, lollies or any highly processed foods
- o send water in water bottles only

Footwear & Clothing

To support your child to engage fully in the program, please ensure they are dressed in clothing & footwear that is suitable for the weather and experiences offered.

We suggest including a change of clothing and a change option for the Tasmanian weather (e.g. jumper packed if wearing only a T-shirt on arrival).

Medication

Where your child has been prescribed medication in relation to a Medical Management Plan (i.e. Asthma, Anaphylaxis or Diabetes) the child cannot attend the service without their medication.

All medication (including Asthma, Anaphylaxis or Diabetes medication) **must** to be handed to the educator daily.

Sign-in & Pre-entry Screening Requirements

Electronic sign-in via the Xplor kiosk (please refer to separate flyer for further information) and pre-entry screening will take place in the foyer of the Cygnets Children's Centre; prior to each child engaging in the program.

Any signs of illness and/or a temperature exceeding 37.5 will result in the child not being accepted into care.

Note: It is the responsibility of each family to verify their CCS status and currency and ensure a Debit Success form has been completed to cover the cost of care.

Please ensure that contact, allergy and health information is confirmed & up to date prior to your child's attendance.



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Part C

Note: Please complete a separate section for each child attending; including their full name, DOB, any medical or other updates and confirm in writing the start and finish time for each day you wish your child/ren to attend.

Child's Name	DOB
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Please confirm any changes or updates to Medical Conditions, Medical Management Plans, known allergens, court orders etc. in relation to this child

Days of Attendance

Mon 29/09	Tues 30/09	Wed 1/10	Thurs 2/10	Fri 3/10
Short Day <input type="checkbox"/>	Short Day <input type="checkbox"/>	Short Day <input type="checkbox"/>	Short Day <input type="checkbox"/>	Short Day <input type="checkbox"/>
Long Day <input type="checkbox"/>	Long Day <input type="checkbox"/>	Long Day <input type="checkbox"/>	Long Day <input type="checkbox"/>	Long Day <input type="checkbox"/>
Mon 6/10	Tues 7/10	Wed 8/10	Thurs 9/10	Fri 10/10
Short Day <input type="checkbox"/>	Short Day <input type="checkbox"/>	Short Day <input type="checkbox"/>	Short Day <input type="checkbox"/>	Short Day <input type="checkbox"/>
Long Day <input type="checkbox"/>	Long Day <input type="checkbox"/>	Long Day <input type="checkbox"/>	Long Day <input type="checkbox"/>	Long Day <input type="checkbox"/>

Booking Confirmation & Contact Details of Authorized Person Completing the Form

Complying Written Agreement

I confirm in signing this form, I acknowledge:

- All details are current and correct; including my child/ren's enrolment details and days and regularity of attendance.
- I have previously completed a Cygnet Community Children's Centre Enrolment Form for the above-named child/ren and all details are current (and will be maintained as such).
- I have previously read and accepted the Schedule of Fees, including all fees will be paid in line with the Schedule of Fees, invoices and Fee Policy. I understand that fees may vary from time to time in line with policies and relevant legislation.
- I have applied for and confirmed CCS and understand that the Service cannot complete this on my behalf.
- Changes may occur to the advertised program due to inclement/extreme weather/staffing.

Name	Relationship to Child
Phone	Email
Signature	Date

Photography permission – Please confirm the use of photos of your child while attending Vacation Care:

Within the centre - for printed displays and the Kinderloop app for families	Y / N
External printed marketing materials and advertising	Y / N
External digital content for email newsletters, social media and website	Y / N

Approved Provider Details

Approved Provider: Cygnet Community Children's Centre Inc.

Phone: (03) 6295 1848

Email: director@cygnetchildcare.org.au



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Dear Families,

Permission and authorisation for your child/ren to attend regular outings (as outlined below) is required once every 12 months, please complete and return by **September 15 2025** to ensure your child/ren has the opportunity to fully engage in the offered program.

Regular Outings Details and Authorisation

As we walk, explore and engage in the outdoor space around the Old School House, we have an opportunity to extend our relationship, learning and connection to the world around us.

Experiences offered during a regular outing may include:

- Extensions and connections to the documented program;
- Physical experiences; with a focus on gross motor skills; Connections to nature, the outdoor environment, initialising a paddock-to-plate program and sustainability connections.

Routine outings may include smaller groups of children (e.g. 2 – 4 children) or whole group experiences (maximum 30 children).

The anticipated ratio of educators/children attending the regular outing will meet the ratio requirements outlined in *Education and Care Services National Regulations* (unless otherwise stated in the risk assessment). Additional staff or other adults may be included in the regular outing (if identified within the relevant risk assessment to support supervision for example).

A risk assessment has been prepared and is available at the service.

Regular outings may vary in the length of time spent away from the service but will optimally be between 30 minutes – 2.5 hours.

Regular outings commencement date: **September 15 2025**.

Please complete the section below and return it to Cygnets Community Children's Centre by **September 15 2025**.

I _____ **Parent Name** _____ give permission for _____ **Child's Name** _____ to

attend regular outings as outlined above. I acknowledge that a risk assessment has been developed and is available at the service and that written authorisation must be obtained every 12 months (from a person authorised to do so e.g. parent) for my child to engage in regular outings with the service.

Signature: _____

Date: _____